

HIMACHAL PRADESH, FOREST DEPARTMENT

No. Ft. HB(15)-437/2024(E-III)

Dated Shimla-1, the 09 JUL 2025

OFFICE ORDER

The following candidates who have been selected by Himachal Pradesh Rajya Chayan Aayog, Hamirpur, under the Post Code- 939, from the waiting panel are hereby engaged as Trainee JOA(IT) for a period of two years. They will be paid consolidated fixed amount @ Rs. 12, 360/- in Level 4 (20,600) which shall be 60% of the first cell of pay matrix as per Rule 3(j) of the HP Civil Services (Revised Pay Rules, 2022).

Sr. No.	Roll No.	Name & Address of the Candidates	Place of Posting
1	939084278	Jitender Kumar S/o Sh. Gopi Ram R/o. Village Mahapuna, PO Halog Dhami, Tehsil & District Shimla HP	Pr.CCF(HoFF) HP
2	939086264	Akshay Sharma S/o Sh. Bhupinder Sharma R/o. Yashoda Niwas, Ward No. 7, Rahi Ghat, Tehsil Theog, District Shimla HP	DFO Theog
3	939023605	Rajeev Kumar S/o. Sh. Kashmir Singh R/o. Village Chhujala, PO Balh Churani, Tehsil Ghumarwin, District Bilaspur HP	Pr. CCF(HoFF) HP
4	939049131	Virender Kumar S/o. Sh. Sangat Ram R/o. Ward No. 7, Poojan District Kullu HP	DFO Kullu
5	939061920	Pooja D/o. Sh. Raj Mal R/o. Village Sayuri, PO Majharnoo, Tehsil Jogindernagar, District Mandi HP	DFO Jogindernagar
6	939036091	Sumit S/o. Sh. Ramesh Kumar R/o Village & Post Office Kharual, Tehsil & District Kangra, HP	Pr.CCF(HoFF) HP
7	939002026	Rajneesh Thakur S/o. Sh. Anant Ram R/o. Village Bharoli, PO Jukhala, Tehsil Sadar, District Bilaspur, HP	Pr.CCF(HoFF) HP
8	939061119	Kamla Devi D/o. Sh. Sukh Ram R/o. Village Bagyodh, PO Pandoh, Tehsil & District Mandi HP	DFO Seraj
9	939092888	Krishan Lal S/o. Sh. Radha Krishan R/o Village Saned, PO Kunhoo, Tehsil Karsog, District Mandi HP	DFO Karsog
10	939066557	Yadvinder S/o. Sh. Nokhu Ram R/o. Village Baggi Tungal, PO Sehli, Tehsil Kotli, District Mandi HP	DFO Urban Khalini
11	939044198	Shilpa Chaudhary D/o. Sh. Kuldeep Chand R/o Village & PO Sukker Khas, Tehsil Dharamshala, District Kangra HP	Pr.CCF(WL) Dharamshala

12	939046946	Amit Kumar S/o. Sh. Girdhari Lal R/o. Village & PO Ghiana Kalan, Tehsil Dharamshala, District Kangra HP	Pr.CCF(WL) Dharamshala
13	939117949	Rajat Kumar S/o. Sh. Paramjeet R/o. Village & PO Basoli, Tehsil & District Una HP	DFO Solan
14	939030540	Anil Kumar S/o. Sh. Pritam Singh R/o Village & Post Office Ghartholi, Tehsil & District Kangra HP	Pr.CCF(HoFF)HP
15	939098902	Pravesh Kumar S/o. Sh. Ratti Ram R/o. Village Bharli, PO Shiva, Tehsil Paonta Sahib, District Sirmour HP	DFO Renuka Ji
16	939002671	Sapna Kumari D/o. Sh. Krishan Chand R/o. Village & Post Office Lakhanpur, Tehsil Sadar, District Bilaspur HP	APCCF(M&E) Khalini
17	939047658	Anuradha Devi D/o. Sh. Madan Lal R/o. Village Ghorab Balla, PO Bhadrer, Tehsil Nagrota Bagwan, District Kangra HP	DFO Dehra

This engagement is subject to the condition that the joining shall be considered within 15 days from the date of issuance of these orders, in public interest alongwith following terms and conditions :-

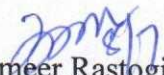
1. The candidates shall be engaged as Trainee JOA(IT).
2. The candidate engaged as Trainee shall sign an agreement as per Annexure-A appended to these instructions.
3. The regularization of the incumbents engaged as Trainees will be governed by the instructions issued in this regard by the Government, after completion of training.
4. The Trainee JOA(IT) will be paid consolidated fixed amount @ Rs. 12,360/- which shall be 60% of the first cell of the applicable level of pay matrix of the corresponding cadre.
5. The candidates engaged as Trainee shall not be entitled for the service benefits as are admissible to regular Government employees.
6. The service of the Trainee will be governed on the basis of agreement (Annexure-A). The engagement is liable to be terminated in case the performance/conduct of the Trainee is not found to be satisfactory. In case, Trainee is not satisfied with the termination orders served by the Engaging Authority, he/she may prefer an appeal before the Appellate Authority who shall be higher in rank to the Engaging Authority, within a period of 45 days, from the date on which a copy of termination orders is delivered to him/her.

7. The Trainee engaged will be entitled for one day's casual leave after putting in one month's service, 10 days medical leave and 5 days special leave, in a calendar year. A female Trainee engaged with less than two surviving children, may be granted maternity leave for 180 days. A female Trainee engaged shall also be entitled for maternity leave not exceeding 45 days (irrespective of the number of surviving children) during the entire service, in case of miscarriage including abortion, on production of medical certificate issued by the authorized Government Medical Officer. A Trainee engaged shall not be entitled for medical re-imbursement, LTC etc. No leave of any other kind, except above, will be admissible to the trainee. Un-availed casual leave, medical leave and special leave can be accumulated upto the calendar year and will not be carried forward for the next calendar year.
8. Unauthorized absence from the duty without the approval of the Controlling Officer shall automatically lead to the termination of the Trainee. However, in exceptional cases, where the circumstances for un-authorized absence from duty were beyond his/her control on medical grounds, such period shall not be excluded while considering his/her case for regularization but the incumbent shall have to intimate the controlling authority in this regard well in time. However, the Trainee shall not be entitled for any remuneration for this period of absence.

Provided that her/she shall submit the certificate of illness/fitness in support of his/her illness, issued by the Medical Officer, as per prevailing instructions of the Government.

9. Selected candidate will have to submit a certificate of his/her fitness issued by a Medical Board in case the post for which he is being given training is a Gazetted post and by Government Medical Practitioner in case the said post is a Non-Gazetted. In case of women candidates who are to be engaged for training to carry out hazardous nature of duties as a result of tests is found to be pregnant of 12 weeks standing or more shall be declared temporarily unfit and her engagement shall be held in abeyance until the confinement is over. Such women candidate be re-examined for medical fitness six weeks after the date of confinement, and if she is found fit on production of Medical fitness certificate from the authority s specified above, she may be engaged.

10. Trainee will be entitled to TA/DA if required to go on tour in connection with his/her training duties at the same rate as applicable to regular counterpart official at the minimum of pay scale.
11. Provisions of service rules like FRSR, Leave Rules, GPF Rules, pension Rules and conduct Rules etc. as are applicable in case of regular employees will not be applicable in case of Trainee. The Employees Group Insurance Scheme as well as EPF/GPF will also not be applicable to a Trainee.



(Sameer Rastogi)
Pr. Chief Conservator of Forests(HoFF)
Himachal Pradesh, Shimla-1

Endst. No. Ft. HB(15)-437/2024(E-III)

Dated Shimla-1, the

Copy for information and further necessary action is forwarded to the following :-

1. Sr. Deputy Accountant General, HP Shimla-3.
2. The Secretary, HP Rajya Chayan Aayog, Hamirpur w.r.t. his office letter No. HPSSC-C(2)-21(R-I)-276 dated 02.05.2025.
3. The Chief Medical Officers, Shimla, Bilaspur, Kullu, Mandi, Una, Nahan, Kangra at Dharamshala.
4. Pr.CCF(Wild Life) Kangra at Dharamshala.
5. Pr.CCF(Admn. & HRD) O/o. Pr.CCF(HoFF) H.P.
6. APCCF(M&E) Khalini.
7. CCFs/CFs Shimla, Kullu, Mandi, Solan, Nahan and Hamirpur.
8. DFOs Theog, Kullu, Jogindernagar, Seraj, Karsog, Sola, Renuka Ji and Dehra.
9. DFO (Urban) Khalini, District Shimla HP.
10. Registrar (Establishment/Management/Budget) O/o. Pr.CCF(HoFF) H.P.
11. All the above named candidates for compliance and they are further directed to contact the O/o. Chief Medical Officers of concerned district for their medical examination.
12. Personal File of the officials.
13. Office Order File.


(Sameer Rastogi)
Pr. Chief Conservator of Forests(HoFF)
Himachal Pradesh, Shimla-1